Return from Hiatus Checklist

WHITWORTH UNIVERSITY
Office of the University Registrar

✓ Follow the steps below to make sure you are ready for your return from hiatus!

Account Access

____ Ensure you can access your student account and Self Service portal: If you encounter trouble accessing your Pirate Port or Whitworth email account, please contact the Help Desk at 509.777.3911 or helpdesk@whitworth.edu.

Financial Aid & Student Accounts

____ Call the Financial Aid Office (509.777.3215) to let them know you are planning to return, confirm your standing, and complete any necessary financial aid tasks.

____ Complete the FAFSA for the term/year of your return.

Registering for Classes

____ Review your program evaluation in Self Service to determine your total number of credits and what course requirements you still need to fulfill.

____ Review the course offerings and plan your schedule in Self Service. If you need help navigating Self Service please use this Self Service Guide.

____ Contact your advisor to review your plan for upcoming terms. After this meeting, your advisor should clear your advisor hold.

____ Check for and clear any holds on your account. All holds can be viewed on the "Plan & Schedule" tab within Student Planning in Self Service.

____ Register for classes during your assigned time.

*The date that you can first register is based on the number of credits you have previously earned and completed.
You can find this number by looking at the "Total Credits" bar on your program evaluation in Self Service; the number within the dark green bar is the total number of credits you have completed.
Check the posted Registration Schedule to determine which day you will be eligible to register.

Housing & Parking

____ Set up your on-campus housing: On-campus housing is required for all students who are less than two years from their high school graduation. View the housing requirements page for complete details, or contact the Housing Office at housing@whitworth.edu to discuss your housing options.

____ Register your vehicle for parking: If you plan to drive, register your vehicle using the Vehicle Registration Form. After registration, a payment link will be sent to your Whitworth email. Contact: parking@whitworth.edu

Student Success

____ If your GPA was below a 2.0 before your hiatus, and Self Service shows your academic standing as Warning or Probation, you must sign up for a Success Coach. For additional questions contact: studentsuccess@whitworth.edu